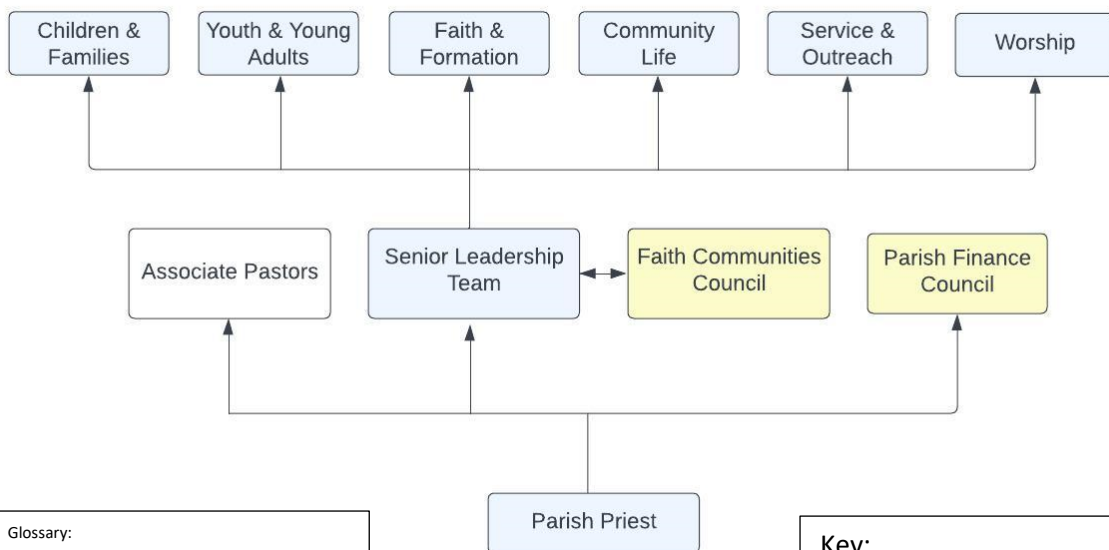


VOLUNTEER ROLE DESCRIPTION

VOLUNTEER TITLE:	Community Leader
PARISH:	Our Lady of the Rosary Parish, Caloundra
VOLUNTEER TENURE:	5 years (2023 - 2027) Approx. no. of hours/month: 5 (variable)
DIRECTLY REPORTS TO:	PARISH PRIEST AND SENIOR LEADERSHIP TEAM
PARISH MISSION:	To be a vibrant community that actively accompanies people to encounter Jesus

PARISH MISSION CHART:



Glossary:

Parish Leadership Team (PLT):
Meets fortnightly. Decision making body. 3-5 members on team. Includes Director of Mission. Team to complement PP strengths and weaknesses.

Faith Communities Council (FCC):
Meets quarterly. Advisory and communication body, facilitating the goals and outcomes of the Strategic Plan across communities within the Parish. 1 x representative from each Church community; 1x representative from each of the Parish Schools

Key:
Yellow – Advisory
Blue – Decision Makers

MISSION STATEMENT FOR FAITH COMMUNITIES' COUNCIL:

We have a dream that our Faith Communities Council will consist of local community leaders and school leaders on fire for the mission of the parish. This Council exists to provide representation and to facilitate the communication and implementation of the Parish Strategic Plan across all our Worship Communities within the Parish. Members of the Council will help to place evangelisation at the centre of our Parish.

MAIN PURPOSE:

The person in this role will contribute as a Community Leader for their worship community in the parish for the duration of the Strategic Plan.

The person in this role will be part of a dynamic parish leadership structure that links, supports and empowers groups and volunteers in the parish who are operating in the individual worship communities to achieve the outcomes of the strategic plan. This will involve building relationships with key ministry contacts in the parish, communicating effectively with the parish and volunteers, and committing to being an active member of a leadership team that will seek achieve the mission of the parish.

KEY TASKS:

- Advocate, invite, connect and empower local volunteers to execute the outcomes and strategies for each of the six ministry areas in the Strategic Plan, under the direction of the Ministry Leadership Teams
- Act as a key resource and advisory for the Senior Leadership team if they are seeking more feedback around new whole-of-parish initiatives, reactions to changes or where the Spirit is moving
- Meet with Faith Communities Council every two months
- Facilitate multilateral communication between the community, Parish Priest, and other Leadership structures
- Act as the key communicator for sourcing questions from the local level and clarifying concerns for parishioners at a local level
- Reply to all correspondence from Parish Priest in a timely fashion
- Contribute to building a healthy and evangelical culture within the Faith Communities Council and across the parish
- Identify and empower emerging leaders where possible
- Attend leadership development opportunities

QUALITIES:

- Excellent communication skills that support understanding and contribute to the unity of the whole Parish
- Understands and owns the mission and vision of the parish
- Passion for serving their community
- Ability to follow through on tasks that are allocated
- High capacity to work in a team
- Excellent listening skills
- Is solution-focussed and has a positive outlook

CAPABILITIES / EXPERIENCE:

- Basic Microsoft Office skills
- Police check

ON BOARDING / INDUCTION:

The person will be required to read and sign off on all Archdiocesan policies connected to this role (including Safeguarding and Privacy policies), via the Archdiocesan Welcome Portal:

<https://welcome.brisbanecatholic.org.au/>

Leadership Formation through the Catholic Leadership Intensive 10 week course run by Evangelisation Brisbane (optional)